At the Annual Meeting of the **WEST DEVON BOROUGH COUNCIL** held in the **COUNCIL CHAMBER, KILWORTHY PARK, TAVISTOCK** on **TUESDAY** the **18th** day of **JULY 2023** at **4.00pm** pursuant to Notice given and Summons duly served.

Members in attendance

* Denotes attendance
ø Denotes apology for absence
** Denotes attendance via Teams

* Cllr L Daniel – The Mayor (In The Chair)

*	Cllr K Ball	*	Cllr T Leech
ø	Cllr A Blackman	*	Cllr U Mann
*	Cllr A Bridgewater	*	Cllr J Moody
*	Cllr M Calder	*	Cllr C Mott
*	Cllr M Casbolt	*	Cllr R Oxborough
*	Cllr R Cheadle	*	Cllr M Renders
*	Cllr A Cunningham	*	Cllr I Saxby
*	Cllr L Daniel	*	Cllr D Sellis (Deputy Mayor)
*	Cllr G Dexter	*	Cllr T Southcott
*	Cllr C Edmonds	*	Cllr P Squire
*	Cllr J Elliott	*	Cllr P Vachon
*	Cllr M Ewings	*	Cllr N Viney
*	Cllr S Guthrie	*	Cllr S Wakeham
*	Cllr A Johnson	ø	Cllr L Watts **
ø	Cllr N Jory	*	Cllr C West
*	Cllr P Kimber		

Officers in attendance

Senior Leadership Team; Monitoring Officer; and Democratic Services Manager

CM 26/23   APOLOGIES FOR ABSENCE

An apology for absence was received from Cllrs Blackman, Jory and Watts who joined the meeting in a non-voting capacity via Teams.

CM 27/23   CONFIRMATION OF MINUTES

It was moved by Cllr Ewings, seconded by Cllr Renders and upon the motion being submitted to the Meeting was declared to be **CARRIED** and **"RESOLVED** that the Council agree the Minutes of the 27 June 2023 meeting, subject to the word '*lad*' being replaced by the word '*had*' in the final sentence of Minute Number CM 19/23 (Business Brought Forward with the Consent of the Mayor".

CM 28/23   **DECLARATION OF INTEREST**

The Mayor invited Members to declare any interests in the items of business to be considered during the course of the meeting, but there were none made.

CM 29/23   **BUSINESS BROUGHT FORWARD BY THE MAYOR**

The Mayor proceeded to inform the meeting of the introduction of a new Mayoral Award, the Young Persons Environment Award that was to be launched in September 2023.

In stating that the launch of the Award would be supported by an extensive Communications campaign, the Mayor stated that one of its intentions would be to demonstrate that the Council cared about its young people.

CM 30/23   **PUBLIC QUESTIONS**

The Mayor informed the Meeting that no Public Questions had been received in accordance with the Council Procedure Rules.

CM 31/23   **QUESTIONS ON NOTICE**

Members noted that no Questions on Notice had been received from the membership in accordance with the Council Procedure Rules.

CM 32/23   **MOTIONS ON NOTICE**

The Mayor advised that no Motions on Notice had been received from the membership in accordance with the Council Procedure Rules.

CM 33/23   **MINUTES OF COMMITTEES**

(a) Hub Committee – 11 July 2023

It was moved by Cllr M Ewings, seconded by Cllr M Renders and upon being submitted to the Meeting was declared to be **CARRIED** and **"RESOLVED** that the Minutes of the meeting held on 11 July 2023 be received and noted.

CM 34/23   **COMMUNITY GOVERNANCE REVIEWS - AMENDMENT TO TERMS OF REFERENCE**

Members considered a report that sought approval for some amendments to be made to the Terms of Reference (ToR) of two Community Governance Reviews that were underway within the Borough. The ToRs had been previously agreed by the Council at its meeting on 21 February 2023 (Minute CM 71/22 refers).

During the ensuing discussion, the following points were raised:

(a) A number of Members commented that these Reviews were generating much public interest within the local communities of Okehampton, Okehampton Hamlets and Sydenham Damerel;

(b) In accordance with the Terms of Reference (both as originally adopted and proposed for amendment), it was confirmed that, as part of these Reviews, there was to be a second round of public consultation on the draft proposals.

It was then proposed by Cllr Bridgewater, seconded by Cllr Renders and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that the amended Community Governance Review Terms of Reference, as set out at Appendix B of the presented agenda report, be approved.

(The Meeting terminated at 16.15 pm)

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Mayor